**ESKİŞEHİR OSMANGAZİ UNIVERSITY FACULTY OF EDUCATION**

**DEPARTMENT OF FOREIGN LANGUAGE TEACHING**

**2023-2024 SPRING SEMESTER**

**ACADEMIC READING AND WRITING II**

Course Instructor: Dr. Lecturer Nadire ARIKAN

Class hours: Monday (A) & Wednesday (B), 09:00-10:50

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Office: 2-48 – Faculty of Education Office hours: (by appointment)

**COURSE DESCRIPTIONS AND GOALS**

This course is designed to equip first-year ELT students with the necessary reading and writing skills for academic success. Students will develop critical reading abilities, learn effective writing strategies, and gain proficiency in academic communication. The course focuses on essential skills, including essay development, summarizing, paraphrasing, citation, annotation, reading comprehension, and research.

By the end of the course, students should be able to

critically analyze academic texts.

develop strong paragraphs with topic sentences and supporting evidence.

produce well-structured academic essays with clear thesis statements.

summarize and paraphrase source materials.

use proper citation and referencing techniques.

engage in peer review and revise their work effectively.

**DESIGN OF THE COURSE**

This course will consist of a blend of lectures, in- or outside-class reading and writing tasks, peer workshops, and individual and/or group assignments.

**REQUIRED TEXTBOOKS**

A selection of reading passages, academic articles, essays, and sample essays is provided by the instructor, and they will be shared via ESUZEM each week before the lesson.

**ASSESSMENT TOOLS/METHODS %**

Annotated bibliography (6 research articles) 15

Class participation >> in-class tasks (Group or individual tasks,

analysis of sample texts, quizzes, etc.) 15

Midterm Exam 30

Final Exam 40

**COURSE POLICIES**

**Attendance:** It is expected that you attend all class sessions to actively participate in classroom discussions and activities, as these are essential for achieving a passing grade. Students may be absent for up to 30% of the total classes (equivalent to 8 hours, including the first day of classes) for any reason, such as family emergencies, health issues, or personal matters. Attendance will be recorded during each class throughout the semester. If you come 10 minutes late after each lesson starts, you can join the class but you will be marked as absent in the attendance sheet.

If you do NOT come to (attend) class on the day you are required to do one of the assessment tools/methods, you will NOT be allowed to do it afterward.

It is your own responsibility to catch up to the class and to make up for any work done during your absence. Also, missing the class does not excuse you from not turning in the assignments you have to do after the class.

**Participation:** Active participation in class is highly encouraged. Please feel free to express your views on discussion topics and ask questions if any points are unclear. Engaging in relevant questions and providing insightful comments demonstrate your commitment to the course and your responsibility for your own learning.

**ACADEMIC INTEGRITY/PLAGIARISM**

ESOGU regards academic honesty as the foundation of teaching, learning, and research. It requires all students to observe the highest ethical standards in all aspects of their academic work. Plagiarism is the reproduction of someone else’s words or ideas without proper referencing. All of your work must be original. While you can reference other sources and be inspired by the work of others, the statements in your work should be entirely your own. Any instances of plagiarism will result in a failing grade for the course. There are many forms of plagiarism but the most common ones include:

direct lifting of entire essays from the Internet or books;

taking parts of paragraphs/essays found on the Internet or in books without giving a proper reference;

presenting other students’ paragraphs/essays, presentations, or other assessable work as if one’s own product.

Turnitin submission is required for some of the written products by the students in this course. You will need a class ID and enrolment password to be able to upload (submit) your writing assignments to turnitin.com. This information will be provided by your instructor. If Turnitin detects plagiarism in your written work, you will be penalized based on the plagiarism policy of our department.

It is the responsibility of students to acquire a clear understanding of how to avoid unethical practices. Students who engage in unethical practices; who cheat in examinations, paragraphs/essays, or any other assessable work; and who conspire with others to procure such a result will become subject to disciplinary procedures.

**FINAL REMARKS**

Be on time! Do not miss more than 8 (eight) class hours this semester. It includes health reports!

In case of any problems, contact your instructor via email beforehand.

Some of your assignments will be submitted to both Turnitin and ESUZEM. Be sure that your file is a Microsoft Word document, other formats will not be accepted. For the ones not submitted through both LMS systems (Turnitin & ESUZEM), you will get 0.

Name your files as Name Surname.Student ID Number.AssignmentX.

o e.g. AliEfeİnce.0123456789.ArgumentativeEssay1.docx

Late assignments will not be accepted (unless there is a valid and significant excuse), so do not write your instructor any emails concerning your excuses.

Deadlines will be announced during class hours, so do not forget to get the necessary information from your peers if needed.

Check your “ESUZEM” page for the necessary information regularly as there will be materials shared.

Any necessary announcements will be made on ESUZEM, so update your email addresses on the website to receive them.

The instructor may make some necessary changes in the syllabus when needed.

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| **TENTATIVE WEEKLY COURSE SCHEDULE** | | |
| **WEEK** | **DATE** | **READING & WRITING** |
| 1 | 26.02.2024 | Introduction to the course  Revision - Essay structure |
| 2 | 4.03.2024 | Revision - Essay structure (Cont') |
| 3 | 11.03.2024 | Cause & Effect Essay |
| 4 | 18.03.2024 | Cause & Effect Essay (Cont') |
| 5 | 25.03.2024 | Argumentative Essay |
| 6 | 1.04.2024 | Argumentative Essay (Cont') |
| 7 | 8.04.2024 | Summary & Paraphrase,  Referencing sources- APA citation,  Avoiding plagiarism |
| 8 | 15.04.2024 | Annotation & Annotated bibliography |
| 9 | **22 - 26.04.2024** | **MIDTERM EXAM - Scope of the exam: Week 1-8** |
| 10 | 29.04.2024 | Reflective Essay |
| 11 | 6.05.2024 | Reflective Essay (Cont') |
| 12 | 13.05.2024 | Annotated bibliography - Articles 1-3 - Peer revision |
| 13 | 20.05.2024 | Research Essay |
| 14 | 27.05.2024 | Annotated bibliography - Articles 4-6 - Peer revision |
| 15 | 3.06.2024 | Research Essay (Cont') |
| 16 | 10.06.2024 | Research Essay - Peer revision |
| 17 | **24.06 - 05.07.2024** | **FINAL EXAM - Scope of the exam: Week 1-16** |